

# Importance of metadata

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National Archives of Australia



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EDRMS

Thesaurus

**DOCUMENTS**

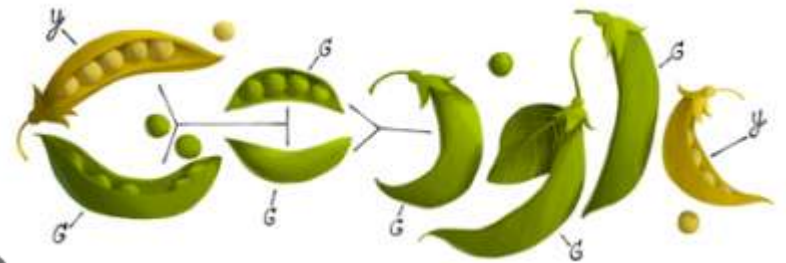
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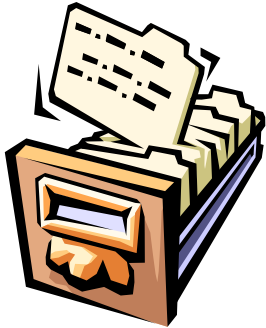
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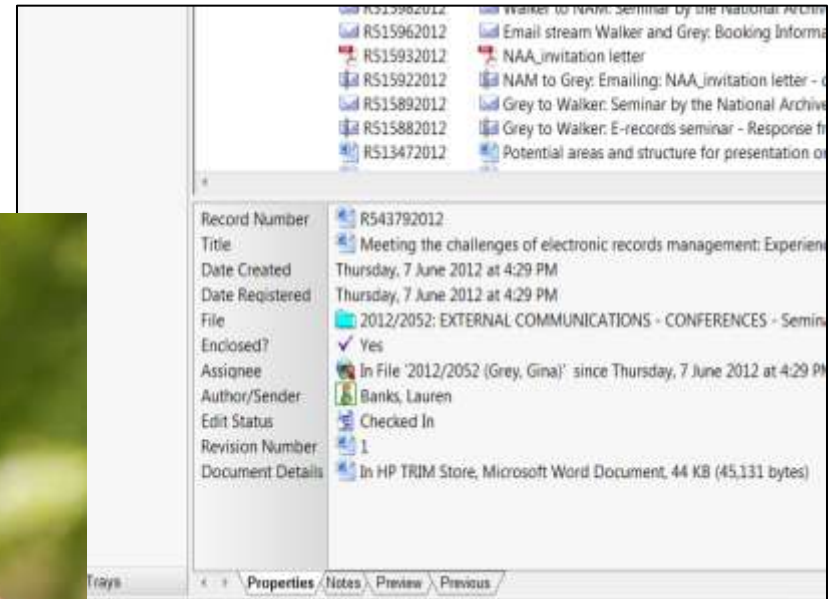
# Defining metadata

- Data about data
- Data about information
- Meta? Data?



**A working definition:**  
Structured information that describes, explains, locates or otherwise makes it easier to retrieve, use or manage an information resource or object

# Where is metadata found?



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# Who uses metadata?



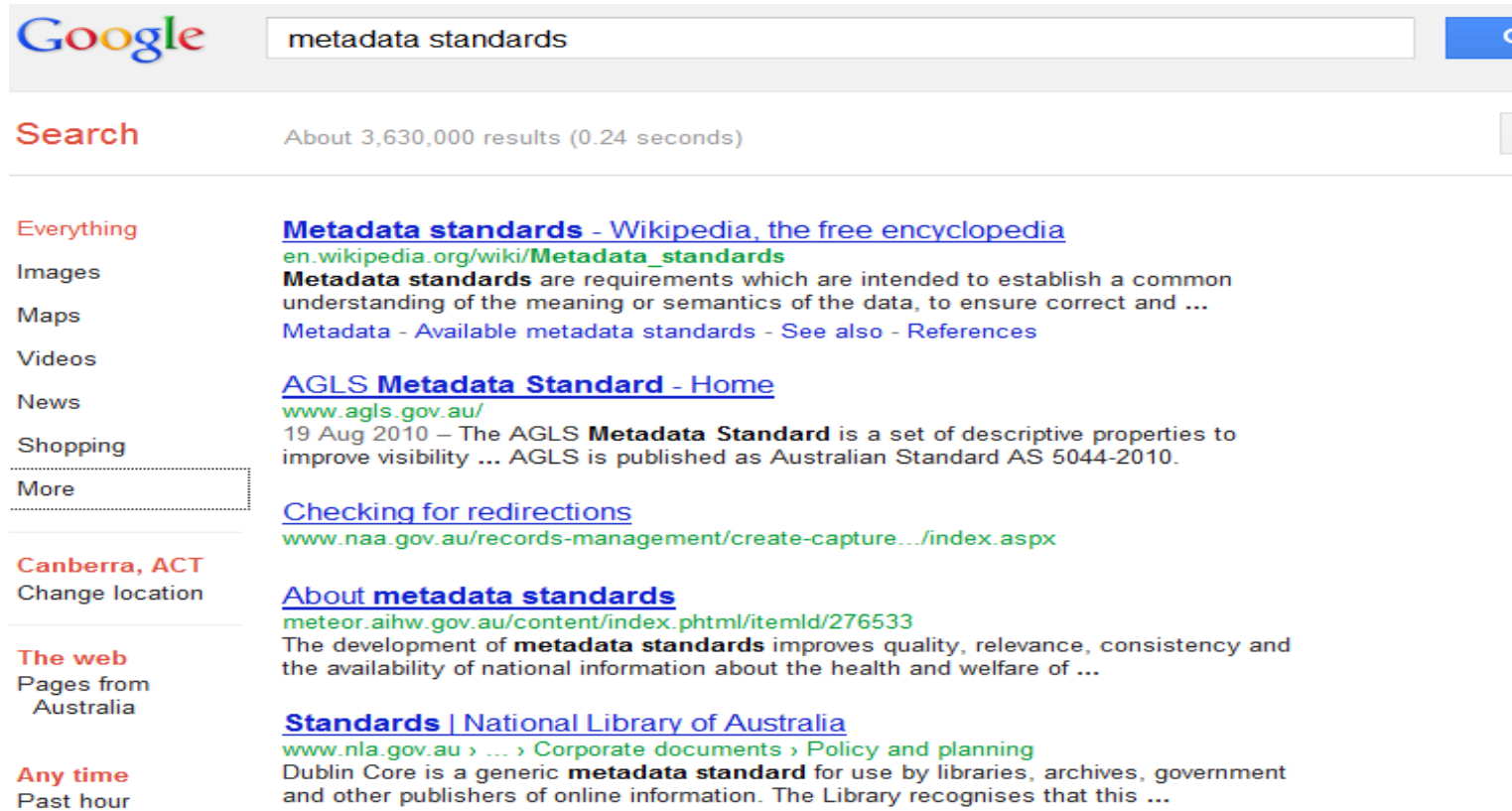
# Why use metadata?

So information can be:

- Findable
- Trustworthy
- Understandable



# Metadata makes information assets 'findable'



Google search results for "metadata standards".

Search: metadata standards

About 3,630,000 results (0.24 seconds)

**Everything**

- Images
- Maps
- Videos
- News
- Shopping
- More

**Canberra, ACT**  
Change location

**The web**  
Pages from Australia

**Any time**  
Past hour

**Metadata standards - Wikipedia, the free encyclopedia**  
[en.wikipedia.org/wiki/Metadata\\_standards](http://en.wikipedia.org/wiki/Metadata_standards)  
Metadata standards are requirements which are intended to establish a common understanding of the meaning or semantics of the data, to ensure correct and ...  
Metadata - Available metadata standards - See also - References

**AGLS Metadata Standard - Home**  
[www.agls.gov.au/](http://www.agls.gov.au/)  
19 Aug 2010 – The AGLS **Metadata Standard** is a set of descriptive properties to improve visibility ... AGLS is published as Australian Standard AS 5044-2010.

**Checking for redirections**  
[www.naa.gov.au/records-management/create-capture.../index.aspx](http://www.naa.gov.au/records-management/create-capture.../index.aspx)

**About metadata standards**  
[meteor.aihw.gov.au/content/index.phtml/itemId/276533](http://meteor.aihw.gov.au/content/index.phtml/itemId/276533)  
The development of **metadata standards** improves quality, relevance, consistency and the availability of national information about the health and welfare of ...

**Standards | National Library of Australia**  
[www.nla.gov.au](http://www.nla.gov.au) > ... > Corporate documents > Policy and planning  
Dublin Core is a generic **metadata standard** for use by libraries, archives, government and other publishers of online information. The Library recognises that this ...


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# Metadata makes information assets trustworthy

Information about project proposal for developing me...

H:\TPD 27 march 2012\metadata course\project proposal for developing metadata course.docx



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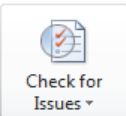
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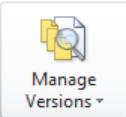


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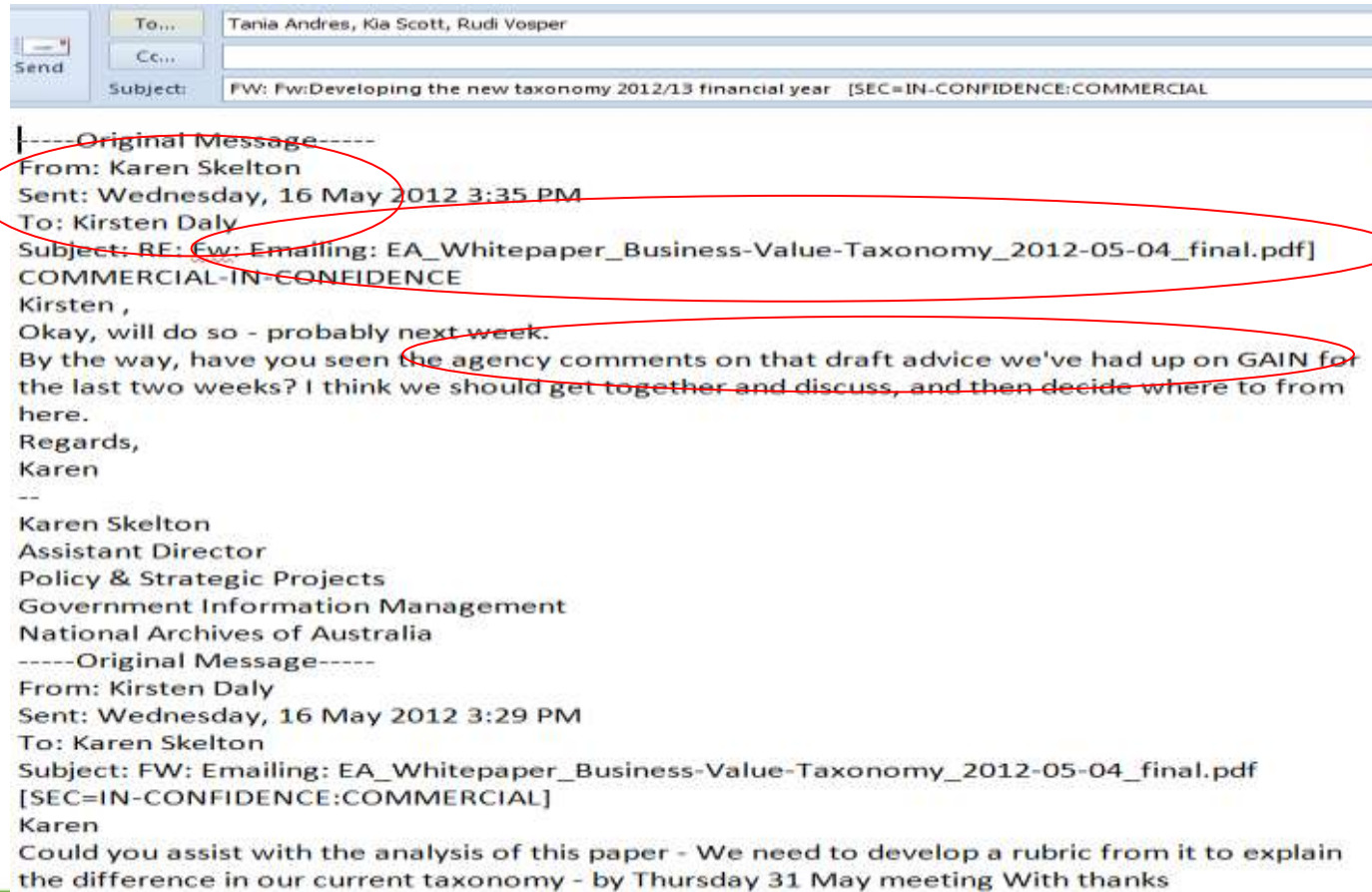
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# Metadata makes information assets understandable



# How is metadata used?

- Different metadata for different purposes
- Metadata may be covered by one or more standards
- Different applications of metadata include
  - Data management
  - Resource discovery
  - Geospatial description
  - Recordkeeping



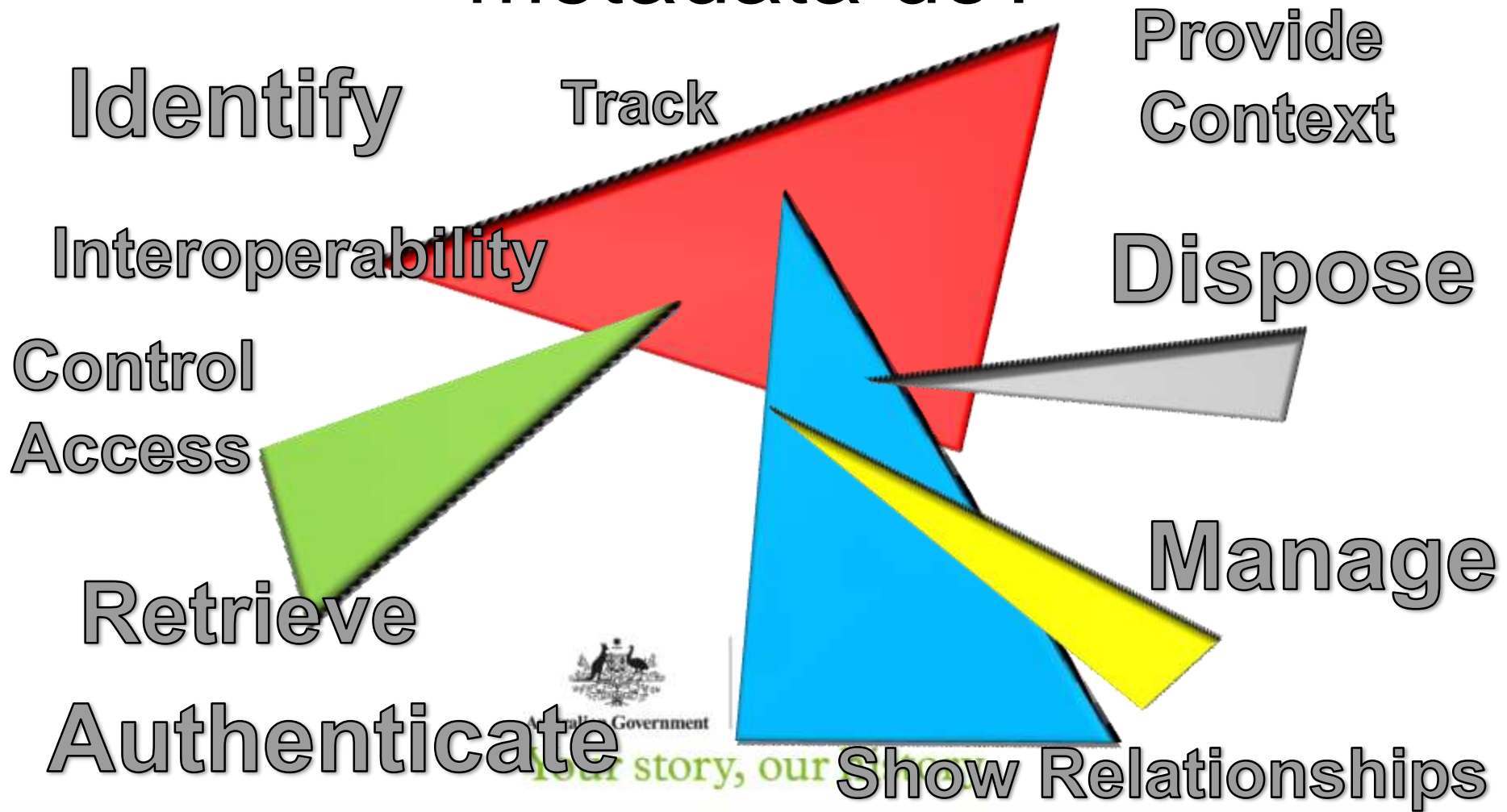
# How is metadata used?

The National Archives of Australia endorses two metadata standards for information and records management in the Australian Government. These are:

- Australian Government Recordkeeping Metadata Standard (AGRkMS); and
- AGLS metadata standard (AGLS)



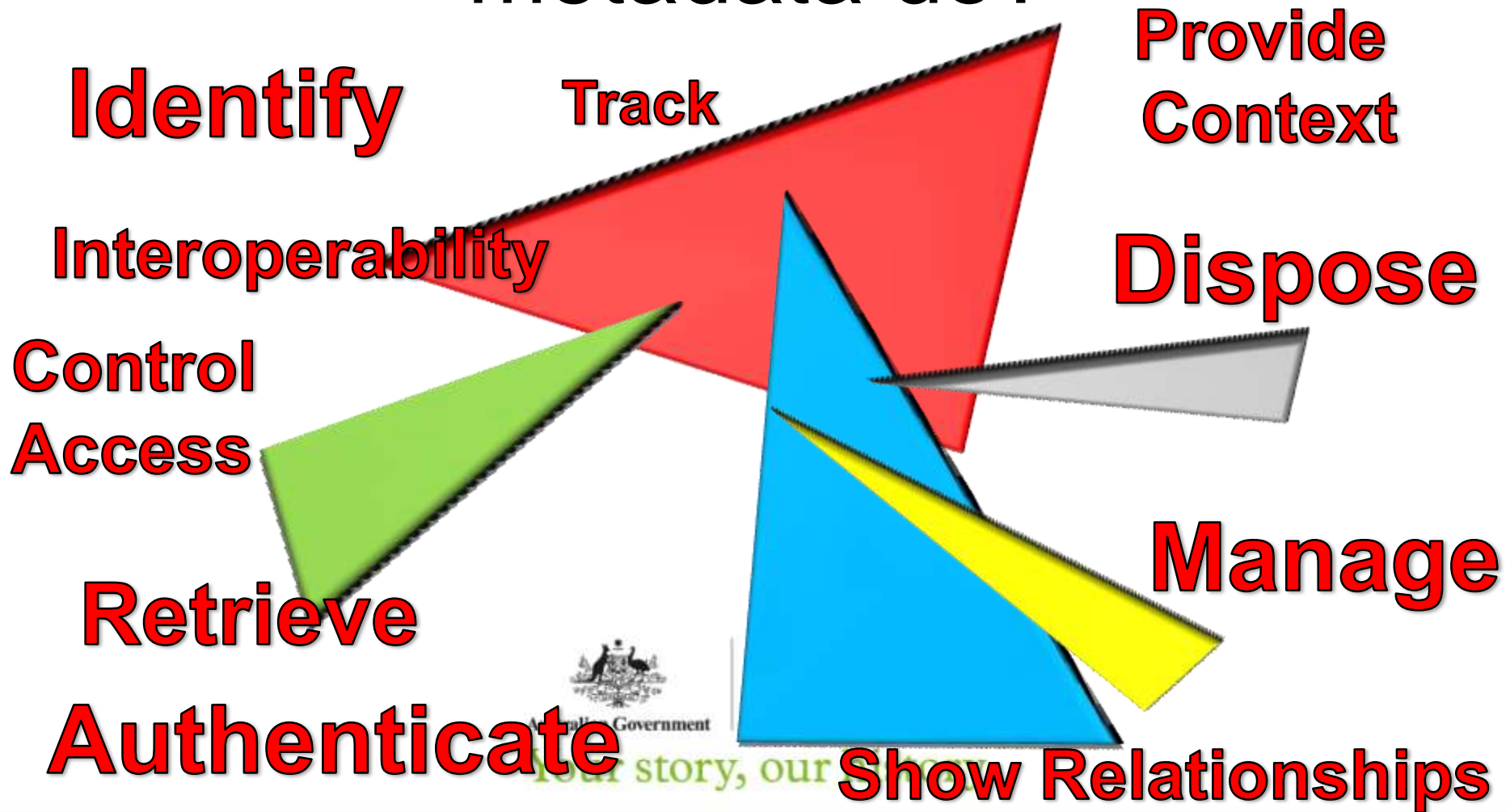
# What does recordkeeping metadata do?



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# What does recordkeeping metadata do?

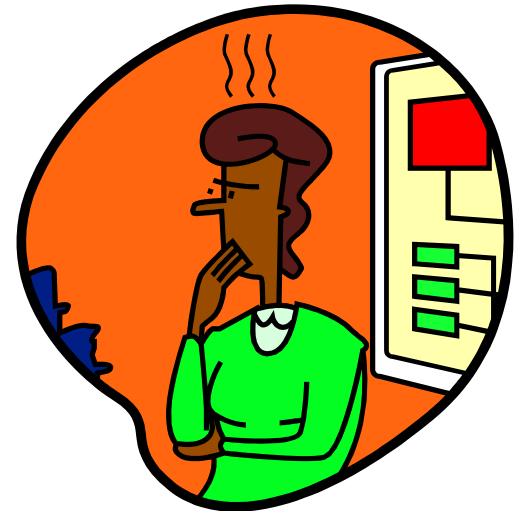


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# Challenges

- Often not understood
- Quality
- Manual v automatic
- Interoperability
- Re-use
- Digital environment / full text search





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